

## Youth Partnership

Partnership between the European Commission  
and the Council of Europe in the field of Youth



### Privacy Notice

#### Research on democracy and youth civic space

##### About the project

The Council of Europe, in the framework of its partnership with the European Commission, and its 2024-25 workplan, is conducting several research projects related to young people's lives, including research on democracy and youth civic space. For this purpose, it is running a survey and expert interviews to collect data that will be used towards the study and associated materials (such as books and other types of publications, visuals, podcasts, etc.).

##### 1. Who is responsible for data processing?

The Partnership between the European Commission and the Council of Europe in the field of youth ("Youth Partnership") is the "data controller" with respect to the processing of personal data in relation to research on democracy and youth civic space, which means it has the decision-making power concerning the data processing. Processing of your personal data is governed by the [Council of Europe Regulations on the Protection of Personal Data](#) adopted by the Committee of Ministers on 15 June 2022.

##### 2. What data do we process and for what purpose?

We process personal data that we receive from you in response to the survey and interviews for the research on democracy and youth civic space.

We process personal data that we receive either from you yourself or from another legitimate source (such as your employer or your assistant) insofar as they are necessary for us to identify your contribution towards the research on democracy and youth civic space.

We process the types of personal data listed below for the following purposes:

##### a) Research accuracy and survey administration

To research democracy and youth civic space, we will collect information about your country and the policies or practices you would like to share. However,, we ask you to provide your name and surname (optional), organisation, and e-mail address. These data would help us to accurately represent the information you provide for the study and allow for the follow-up and clarification if these are needed.

During the data analysis, the data will be stored in the secured computers of researchers coordinating the study, according to the principles set by the organisation.

## **b) Publication in studies and other materials**

As part of the publishing process, we include information on the organisations or other bodies which have contributed to data collection through the sharing of information about their work. This information might appear within the study and related outputs, in the form of case studies, list of organisations, annexes, etc. No individual data will be included, unless in prior agreement with the contributors.

## **c) Use of your e-mail address for transmitting information**

During and after the data collection, we may use your e-mail address to provide information about the study and its follow-up and promotion, or activities that may be of interest to you. You can withdraw from receiving e-mails from us at any time by notifying us accordingly by e-mail mail sent to [youth-partnership@partnership-eu.coe.int](mailto:youth-partnership@partnership-eu.coe.int).

## **3. What is the legal basis for our processing of your data?**

We process your personal data on the basis of the Council of Europe's legal instruments and its internal rules in order to carry out activities necessary for the performance of the Council of Europe's tasks.

We can include your personal data in the study and related outputs on the basis of your consent.

## **4. Who has access to your data?**

Only those persons within the Council of Europe who need your personal data in order to analyse your responses will have access to them.

We will share your responses with external consultants located in Belgium, Slovenia and Ireland. who will act as data processors, which means that they will process your personal data on behalf of the Council of Europe. They will analyse responses to the survey. Their access is strictly limited to what is needed to provide the service. Through technical, organisational and legal measures we ensure that the rules provided in the Council of Europe Regulations on the Protection of Personal Data are also adhered to by our external service providers.

We use 1KA as data processor for collecting information for the study. You can find information on processing of personal data by KA1 [here](#).

## **5. How do we store your personal data?**

Your personal data will be stored electronically on the Council of Europe's servers located in the European Union. We have put in place measures to protect the security of your personal information, including appropriate security measures to prevent your personal information from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed. These measures include encrypted servers, limited access to any databases only for those people who need it and secure backup of all data.

## **6. How long will your data be stored?**

We process and store your personal data until they are no longer necessary for the purposes relating to the research on democracy and youth civic space and follow up activities, including sharing with you the information on forthcoming activities and events organised by the Youth Partnership.

We will store the responses to the survey and interviews for the duration of the preparation of the final report. The estimated timeframe for completion is April 2025. Once the report is completed, we will delete your personal data. Anonymised data will however be held for up to five years post-publication.

## **7. What are your data protection rights?**

You have the right to:

- request access to your personal information held by us;
- request that we correct incomplete or inaccurate personal information that we hold about you;
- request that we delete or remove your personal information when there is no valid reason for us to keep it;
- object to the processing of your personal information on specific grounds relating to your situation.

## **8. Contacts**

If you wish to exercise the above rights, or for any queries, concerns, or requests you may have in connection with the way your data is collected and used, please contact the Council of Europe by:

- sending an email to [youth-partnership@partnership-eu.coe.int](mailto:youth-partnership@partnership-eu.coe.int).
- sending an email to the Council of Europe's Data Protection Officer at [dpo@coe.int](mailto:dpo@coe.int).

If you feel that we have not adequately responded to your request and consider that your data protection rights have been violated as a result of our processing of your personal data, you have the right to lodge a complaint with the Council of Europe Data Protection Commissioner by sending an e-mail to [datacommissioner@coe.int](mailto:datacommissioner@coe.int).